

**Commissioners of St. Mary's County Meeting Agenda (Tuesday, July 25, 2017)**

Generated by Christine Fleming on Tuesday, July 25, 2017

**Members present:**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Christine Fleming, Recorder

**1. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

**Approval of Consent Agenda**

I move to approve the consent agenda, which includes the minutes of July 18, 2017 as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E. O'Connor

**2. PROCLAMATION**

Proclamation was presented to John Ucekay on the occasion of his retirement from the Sheriff's Office - Corrections Division

**3. MAIN AGENDA ACTION ITEMS****A. DEPT. LAND USE AND GROWTH MANAGEMENT** - Request for a Public Hearing on the Comprehensive Water and Sewerage Plan 2016 Update

I move to authorize the Department of Land Use and Growth Management to schedule a Public Hearing on proposed amendments to the St. Mary's County Comprehensive Water and Sewerage Plan.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E. O'Connor

**B. DEPT. OF LAND USE AND GROWTH MANAGEMENT** -Request for a Public Hearing on the Comprehensive Water and Sewerage Plan Amendment for Dollar General - Hollywood

I move to authorize the Department of Land Use and Growth Management to schedule a Public Hearing on the proposed Amendment of the Comprehensive Water and Sewerage Plan.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E. O'Connor

#### **4. COUNTY ADMINISTRATOR**

##### **A. DRAFT AGENDA FOR AUGUST 1, 2017. THERE ARE NO MEETINGS OF THE CSMC ON AUGUST 8 & 15, 2017.**

##### **B. CIRCUIT COURT - Adult, Juvenile, Family Recovery Court Grant MD1825 Award and Sub-Recipient Agreements with The Jude House, Inc.**

1.) I move to accept the Recovery Court Grant, Project MD1825 from the Office of Problem-Solving Courts on behalf of the Circuit Court Adult, Juvenile, and Family Recovery Court Programs, in the amount of \$284,165, and approve the budget amendment that includes increasing Grant funding by \$19,003 and the Commissioners' Emergency Reserve by \$3,000, and decreasing the Appropriation Reserves by \$22,003, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E. O'Connor

2.) I move to approve the Sub-recipient Agreements between the County and The Jude House, Inc. for one agreement to provide transportation services for juvenile Drug Court participants for \$25,140.96, and the other agreement to provide and manage a structured treatment program for \$25,000, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E. O'Connor

##### **C. SHERIFF'S OFFICE - Annual Equitable Sharing Agreement and Certification**

I move to approve the Annual Equitable Sharing Agreement and Certification, from the Department of Treasury, on behalf of the St. Mary's County Sheriff's Office and authorize the Sheriff to submit the affidavit electronically, being consistent with the documents reviewed by the Commissioners of St. Mary's County.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E. O'Connor

##### **D. DEPT. OF PUBLIC WORKS AND TRANSPORTATION - Woodland Acres Access SHA MOU**

I move to approve and authorize the Commissioner President to execute the Memorandum of Understanding between the County and the State Highway Administration for the construction of the MD Route 235 Access Road to Woodland Acres, in accordance with the terms and conditions of the Memorandum of Understanding.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E. O'Connor

**E. DEPT. OF PUBLIC WORKS AND TRANSPORTATION - Navy Annapolis Flight Center Lease**

I move to approve the Lease for space at St. Mary's Regional Airport between the Commissioners of St. Mary's County and the Navy Annapolis Flight Center and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E. O'Connor

**F. DEPT. OF FINANCE - Recommendation for Award of FDR Boulevard Phase 1C Construction**

I move to authorize the Procurement Officer to execute the Contract Award to Locust Lane Farms, Inc. in the amount of \$5,562,134.50 for the construction of FDR Boulevard Phase 1C, subject to the receipt and acceptance of Contract related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E. O'Connor

**G. DEPT. OF RECREATION & PARKS - Budget Amendment to Establish Project for Countywide Maintenance Grant**

I move to approve the budget amendment establishing the project budget revenues and expenses for the Countywide Maintenance Grant #MD1808 in accordance with the grant award, in the total amount of \$25,000, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E. O'Connor

**H. DEPT. OF AGING & HUMAN SERVICES - FY2018 Senior Medicare Patrol Program (SMP) Grant Application**

I move to approve the FY2018 Senior Medicare Patrol Program grant application, project US1861, from the Maryland Department of Aging on behalf of the St. Mary's County Department of Aging & Human Services in the amount of \$2,250 Federal funds and \$542 County funds and a related budget amendment to establish budget authority for US1961 which was not budgeted, but will start June 1, 2018, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E. O'Connor

**I. DEPT. OF HUMAN RESOURCES - St. Mary's County Government Manual of Personnel Policies and Procedures, Revision**

I move to approve the proposed revision to the St. Mary's County Government Manual of Personnel Policies and Procedures with an effective date of August 15, 2017.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E. O'Connor

**J. OFFICE OF THE COUNTY ADMINISTRATOR - Approve Employment Contract**

I move to authorize the Commissioner President to sign the employment contract for the St. Mary's County Department of Recreation and Parks Director with terms and conditions as indicated.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E. O'Connor

**5. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week and provided general comments.

**6. ADJOURN**

The meeting adjourned at 10:06 am.

Minutes Approved by the Commissioners of St. Mary's County on August 1, 2017.

**Christine Fleming**

Christine Fleming, Administrative Assistant to the CSMC